|  |
| --- |
| Staff Mobility for  Teaching assignment  (SEMP)  Final report form  20 -20 |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | | Please complete and return this questionnaire to the USI’s International Relations and Study abroad Service, **no later than three weeks after your return**. | | | | | |
| **Home**  **institution** |  | Name of the higher  education institution | | | | Università della Svizzera italiana | |
| Erasmus ID code  of the home institution | | | CH LUGANO01 | | |
| City, country | |  | Lugano, Switzerland | | |
|  | |  |  | | |  |  |
| **Teaching**  **staff member** | First name and Surname |  | | | | | |
| Gender | F |  | | | M |  |
| Nationality |  | | | | | |
| Area of work |  | | | | | |
| Email address |  | | | | | |
| Degree  of experience | Junior (0-10 years of experience) | | | | | |
| Intermediate (10-20 year of experience) | | | | | |
| Senior (more than 20 years of experience | | | | | |
|  | Academic  field/area of work |  | | | | | |
|  | Your email address |  | | | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Mobility data** |  | Host higher  education institution | | | | |
| Erasmus ID code  of the host institution | | | | |
| City, Country | | | | |
| Dates of mobility  period abroad (excluding travelling days) | | | (dd/mm/yyyy - dd/mm/yyyy) | |
|  | Duration of teaching | | | (hours taught) | |
| Level of teaching | Bachelor | | | | |
| Master | | | | |
| Postgraduate | | | | |
|  | Short cycle |  |  | |  |
| Multiple cycle | | | | |
| Language  of teaching |  | | | | |
|  |  | | | | |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Organisation**  **of stay** |  | Mention features such as: preliminary contacts with the host institution (who, why has chosen it and how? Does the department concerned already have cooperation activities? etc.); preparation of the teaching period abroad (linguistic preparation, production of teaching material, etc). | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
| **Content**  **of the activities** |  | Mention features such as: course typology and didactic methodology (lecture, seminar, workshop, etc.); details regarding the level of integration of the teaching abroad (co-teaching, involvement of more courses, etc.); other activities developed/implemented in the host institution (e.g.: monitoring of home students, participation in test/exams, preparation of other cooperation activities/research/etc); impact for future co-operation. | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
| **Evaluation**  **of the**  **mobility period** | Were the expected  results defined in the teaching assignment met? | Yes | | No | |  | |  | |
| Did you get additional results? | Yes | | No | |  | |  | |
| If yes, please specify |  | | | | | | | |
|  |  | | | | | | | |
|  |  | | | | | | | |
| Remarks on positive elements and/or  difficulties encountered |  | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
| Please evaluate  the quality of the  mobility period  (Scale:  1=poor/negative, 5=excellent) | Judgement of the outcome of the mobility: | | | | | | | |
| 1 | 2 | | 3 | | 4 | | 5 |
| Judgement of social/cultural benefits of the mobility | | | | | | | |
| 1 | 2 | | 3 | | 4 | | 5 |
| Overall evaluation of your SEMP mobility | | | | | | | |
|  | 1 | 2 | | 3 | | 4 | | 5 |
| **Recommendations** |  | Recommendations to disseminate and exploit the experience/results of your mobility in your department/institution: | | | | | | | |
|  |  | | | | | | | |
|  |  | | | | | | | |
|  |  | | | | | | | |
| **Suggestions** |  | Suggestions (ways in which the scheme could be improved etc.): | | | | | | | |
|  |  | | | | | | | |
|  |  | | | | | | | |

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_